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- Submission of a paper implies that it has not been published previously and is not under consideration for publication elsewhere.
- The paper must be typewritten and double-spaced with at least 1- inch margin on all sides.
- All pages and footnotes should be numbered consecutively.
- Authors are also requested to enclose a brief biographical note and contact address in separate sheets.
- The length of the paper should be minimum 6,000-8,000 words excluding references, abstract and appendix.
- References should be in *BIISS Journal* style. For detailed citation style, please visit: https://www.biiss.org/content_detail/guidelines-for-publications

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- British spelling should be used.
- Footnotes, placed at the end of each page, should follow *BIISS Journal* prescribed format.
- Author/s are requested to enclose an abstract of 200-300 words of the paper.
- Tables, maps and diagrams should be placed in separate sheets.

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Paper, both in Microsoft Word (doc, docx) and Portable Document Format (pdf) should be sent by email to: rd1@biiss.org or mahfuz@biiss.org, endorsing a copy to dgbiiss@biiss.org. A hard copy of the paper may also be mailed to the following address: Bangladesh Institute of International and Strategic Studies (BIISS), 1/46, Old Elephant Road (West of Ramna Police Station) Dhaka-1000, Bangladesh. However, in addition to hard copy, a soft copy of the paper should also be sent in the aforementioned manner.

Contact Details Bangladesh Institute of International and Strategic Studies (BIISS) 1/46, Old Elephant Road (West of Ramna Police Station) Dhaka-1000, Bangladesh Phone: (+88) (02) 48315808, 22223808, +880-2-48315808 Fax: (+88) (02) 48312625 E-mail: info@biiss.org Website: www.biiss.org

GUIDELINES FOR PUBLICATIONS

BIISS Journal

BIISS Journal (ISSN 1010-9536) is a peer-reviewed journal published quarterly by the Bangladesh Institute of International and Strategic Studies (BIISS), Dhaka, in January, April, July and October. The journal provides a forum for debate and discussion on international affairs, security and development issues in national, regional and global perspectives. It welcomes regular and prospective authors to contribute to this journal with an original unpublished manuscript of about 6,000 words. However, the views and opinions expressed in this Journal are solely of the authors and do not reflect the official policy or position of BIISS.

BIISS Papers

BIISS regularly publishes monographs titled “BIISS Papers”. It accepts manuscripts on security, international relations, contemporary traditional and non-traditional security issues, world politics, development, energy, environment, regional integration and economy, etc. BIISS published its first paper on “The Assam Tangle: Outlook for the Future” on August 1984. From then onwards, BIISS published 31 such BIISS Papers. BIISS welcomes original unpublished manuscripts of 15,000- 20,000 words for publication of BIISS Papers from the prospective authors.

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BIISS regularly publishes books on traditional and non-traditional security issues. BIISS also publishes seminar and workshop proceedings and output of other research projects in book form. BIISS published its first book in 1985 titled, “South Asian Regional Cooperation: A Socio-Economic Approach to Peace and Stability”. This book was a compilation of the revised version of the papers presented in the seminar mentioned above. From then onwards, BIISS published 44 books. In 2022, BIISS published its latest book titled, “Glimpses on Bangladesh: a country of hope, courage and resilience”.

Notes for the contributors

Original contributions (along with an abstract of 200-300 words) not published elsewhere may be submitted to the Chief Editor (Director General BIISS)/Editors in duplicate and typed double-spaced, normally within about 6000-8000 words. Footnotes should be placed at the bottom of the page following the styles (The Chicago Manual of Style – 17th Edition) given below:

For Books

First name Last name, *Title of Book: Subtitle of Book* (Place of Publication: Publisher, Year of Publication), Page numbers.

Example:

Cheryl Strayed, *Wild: From Lost to Found on the Pacific Crest Trail* (New York: Alfred A. Knopf, 2012), 87-88.

For Chapters in Books

First name Last name, “Chapter Name”, in *Title of Book*, Name of Editor (Place of Publication: Publisher, Year), Page numbers.

Example:

Glenn Gould, "Streisand as Schwarzkopf," in *The Glenn Gould Reader*, ed. Tim Page (New York: Vintage Books, 1984), 310.

For Documents

Department/Agency, *Title* (Place of Publication: Publisher, Year), URL if found online.

Example:

Defense Acquisition University, *Defense Acquisition Guidebook* (Fort Belvoir: Defense Acquisition University, 2013), <https://dag.dau.mil>

For Journal Articles

First name Last name, "Title of Article," *Title of Journal* Volume no., no. of issue (Date of Publication): Page numbers, URL if found online.

Example:

Bo-Chi Liu, "Beholding the Feminine Sublime: Lee Miller's War Photography," *Signs* 40, no. 2 (Winter 2015): 311, <https://doi.org/10.1086/678242>

For Newspaper

First name Last name, "Title of Article," *Title of Newspaper*, Date of Publication, Edition or Section if applicable, URL if found online.

Example:

David G Savage, "Long Beach Police Investigating Fatal Shooting of Man at Homeless Encampment," *Los Angeles Times*, January 30, 2022, <https://www.latimes.com/california/story/2022-01-30/homeless-man-shot-long-beach-investigation>

General Websites —No Named Author

"Title of Web Page" or Description of Web Page (website), Title or Description of the Site as a Whole, Owner or Sponsor of the Site, updated/last modified/accessed date, URL.

Example:

"Apps for Office Sample Pack," Office Dev Center, Microsoft Corporation, accessed October 20, 2015, [https://code.msdn.microsoft.com/office/Apps-for-Office-code-d\)4762b7](https://code.msdn.microsoft.com/office/Apps-for-Office-code-d)4762b7)

General Websites—Named Author

First name Last name, "Title of Web Page" or Description of Web Page (website), Title or Description of the Site as a Whole, Owner or Sponsor of the Site, updated/last modified/accessed date, URL.

Example:

Richard G Heck, Jr., "About the Philosophical Gourmet Report," Richard Kimberly Heck, Last modified August 5, 2016, <http://rgheck.frege.otg/philosophy/aboutpgr.php>

For Paper Presented in Seminar/ Workshop/ Conference

First name Last name, "Title of Conference Paper," (Paper presented at Name of Conference, Place of Conference, Month Year), Page numbers.

Example:

Gary Templin, "Creation Stories of the Middle East," (paper presented at Northwestern Annual Conference, Evanston, IL, April 26, 2000), 17.

For Repeated References

Last name of the author(s), Main title of the work (usually shortened if more than four words), and page numbers.

Example:

Reitz, Political Theory, 81.

Khan and Munira, "Poor Adaptation Finance," 131-151.

Tables, maps and diagrams should be placed in separate sheets. Contributors are also requested to enclose a brief biographical note and contact address in separate sheets. Scripts submitted for publication are not returned. For book review, two copies of book should be sent to the Chief Editor.